

2000 International Speech Contest

Time	PIC	Script	Notes	SAAG
-00:05	Contest Chair	The English Speech Contest will start in about five minutes. Please be seated.		
		(Break)		
00:00	Contest Chair	Fellow Toastmasters, honorable guests and distinguished contestants, I hereby call to order the 20●● <i>(please replace ●● Toastmasters Club /Area ●/Division ● whatever necessary)</i> International Speech Contest. I am ●● from the ●● Toastmasters Club. I am the Contest Chair and have the honor of serving as Master of Ceremony of this contest. (Applause)		
	Contest Chair	Now, I would like to introduce Area ● or Division ● Governor to give us opening remarks. (Governor gives his/her 2-minute remarks) Thank you very much, Area ● or Division ● Governor. Then, let me introduce honorable guests. Please stand up and identify yourself. <i>(Introduction of guests including district officers.)</i> This contest is organized by the ●● Toastmasters Club. Now I would like to introduce contest officials for the contest. Chef Judge: ●● Timers: ●●and●● Tally Counters: ●●, ●●and ●● SAA: ●●	(They all rise and bow)	
00:05	Contest Chair	Now, I'd like to explain the contest procedures and rules. The contestants have been briefed on contest rules and procedures. The contestants have been also informed of the location of the timing signals and the speaking area. As for the speaking area, it's from here and here ... <i>(show where it is)</i> Contestant speech shall be from five to seven minutes. Contestants who speak less than 4 minutes 30 seconds or more than 7 minutes and 30 seconds will be disqualified. Between each speech, there will be one moment of silence. Following the last speech there will be two minutes of silence to allow the judges to complete their ballots. Time keepers, please let me know when the minute is up.		

2000 International Speech Contest

		<p>We ask all members of the audience to please turn off all cell phones and other electronic devices and please leave them off during the contest.</p> <p>We also ask you not to take any photos while the speeches are in progress. If you have not been given written permissions by all speakers or presenters regarding video or audio recording of the speech contest, you must not do so. We would also like to remind you that recording should not be shown to the third party without permission by all speakers and presenters.</p> <p>In the case where an earthquake or natural disaster occurs during the contest, and the Contest Chair decides to discontinue it and instructs you to leave the venue, please evacuate from the nearest available escape route.</p> <p>If you need to exit or re-enter the room during the contest, please do so between speeches, and not while the speeches are in progress.</p> <p>Have you got a comment sheet for all contestants? After writing comments, please put it in an envelope near the reception.</p>		
00:08	Contest Chair	Chief Judge Toastmaster ●●, will you please report?		
	Chief Judge	Yes, I have collected all the Certificates of Eligibility and Originality from all the speakers, and confirmed that they are all in order. The judges have also been briefed accordingly.		
	Contest Chair	Thank you. May we move onto the contest?		
	Chief Judge	Yes, You may begin the contest.		
	Contest Chair	<p>During the briefing, we determined the speaking order. Now I would like to announce the speaking order of the 5 contestants. (<i>in case there are 5 contestants</i>)</p> <p>The 1st speaker is ().</p> <p>The 2nd speaker is ().</p> <p>The 3rd speaker is ().</p> <p>The 4th speaker is ().</p> <p>Finally, the 5th speaker is ().</p> <p>On your program, please write the number in the parenthesis. (), (), (), (), ()</p> <p>I will repeat: (), (), (), (), ().</p>		

2000 International Speech Contest

	Contest Chair	Then, Toastmasters and guests, Let's start the contest! (Applause)		Set up the stage for the first speaker
00:12	Contest Chair	The 1st speaker is Toastmaster (●●). The title is: " <i>Speech Title</i> ", " <i>Speech Title</i> ", Toastmaster (●●).	Waiting until the first speaker has the mike ready	
	Contestant #1	(Speech starts) (Speech ends)		
	Contest Chair	Thank you for your speech. We will have one minute of silence for judging.		Set up the stage for the second speaker
00:21	Contest Chair	The 2 nd speaker is Toastmaster (●●). The title is: " <i>Speech Title</i> ", " <i>Speech Title</i> ", Toastmaster (●●).	Waiting until the second speaker has the mike ready	
	Contestant #2	(Speech starts) (Speech ends)		
	Contest Chair	Thank you for your speech. We will have one minute of silence for judging.		Set up the stage for the third speaker
00:30	Contest Chair	The 3 rd speaker is Toastmaster (●●). The title is: " <i>Speech Title</i> ", " <i>Speech Title</i> ", Toastmaster (●●).	Waiting until the third speaker has the mike ready	
	Contestant #3	(Speech starts) (Speech ends)		
	Contest Chair	Thank you for your speech. We will have one minute of silence for judging.		Set up the stage for the fourth speaker
00:39	Contest Chair	The 4 th speaker is Toastmaster (●●). The title is: " <i>Speech Title</i> ", " <i>Speech Title</i> ", Toastmaster (●●).	Waiting until the fourth speaker has the mike ready	
	Contestant #4	(Speech starts) (Speech ends)		
	Contest Chair	Thank you for your speech. We will have one minute of silence for judging.		Set up the stage for the fifth speaker
00:48	Contest Chair	The 5th speaker is Toastmaster (●●). The title is: " <i>Speech Title</i> ", " <i>Speech Title</i> ", Toastmaster (●●).	Waiting until the fifth speaker has the mike ready	

2000 International Speech Contest

	Contestant #5	(Speech starts) (Speech ends)		
00:57	Contest Chair	Thank you for your speech. We will now have two minutes of silence to allow the judges to complete their ballots. Total time = 7 minutes 30 seconds (max time) X # of contestants + 1 minute X # of contestants + 2 extra minutes		
00:59	Contest Chair	Ballot counters, Please collect ballot sheet (The counters finish gathering ballots from judges.) The Chief judge, Timers, and Ballot counters will leave the room to tabulate the results.		Return the lectern to its original position
01:00	Contest Chair	We are going to have the interview session, and before the interview, I will give the certificate of participation to each contestant. <i>(Contest Chair hands Certificate of Participation to each contestant.)</i> Ladies and gentlemen, let me introduce our interviewer, Toastmaster ●● from ●● Toastmasters Club. Please welcome all contestants again to the lectern. From now on, you are allowed to take photographs. Now I pass the control to our interviewer, Toastmaster ●●. Please welcome him/her with a big hand.	Hands certificates and also allows opportunities for photos. Interviewer arrives on stage. All contestants arrive on stage. Contest Chair moves out of the way.	
01:05	Interviewer	(Interview session starts.) By speech order 1 st contestant 2 nd contestant 3 rd contestant 4 th contestant 5 th contestant		
01:25	Contest Chair	Thank you Toastmaster ●● for the enjoyable interview. Now, Ladies and Gentlemen, the most exciting time has come. Let us move on to the awards presentation. Now, I would like to invite Area●/Division●Governor Toastmaster ●● for presenting a certificate and a trophy.	At some point the Chief Judge should have passed the results. 1)No. of Time Disqualifiers 2) 1 st , 2 nd 3 rd place winners	SAG gets the trophies and certificates ready

2000 International Speech Contest

01:27	Contest Chair	<p>Now, I will announce the winners of the English Speech Contest.</p> <p>(First, I announce that all contestants are qualified.) OR (First, I have to announce that (#) contestants out of 5 speakers are unfortunately disqualified because their speeches were longer than allowed time.)</p> <p>Now, it's time to announce the contest result and award the first, second and third place of the contest.</p> <p>Our third place winner is Toastmaster _____. [He/she comes to the podium to receive a certificate and trophy from Governor TM ●●.]</p> <p>Our second place winner is Toastmaster _____. [He/she comes to the podium to receive a certificate and trophy from Governor TM ●●.]</p> <p>The winner of the 20●● (●● Toastmasters Club /Area ●/Division ●) International Speech Contest is Toastmaster _____. [He/she comes to the podium to receive a certificate and trophy from Governor TM ●●.]</p>	<p>Trophies are presented only at Division and District speech contests, but not at Area contests.</p> <p>Award Presentation and Photography (for 3rd, 2nd and 1st winners)</p> <p>Group Photo</p>	
01:32	Contest Chair	<p>All contestants, congratulations!</p> <p>Toastmaster _____ will represent our club/area/division at the (Area ●/Division ●/District 76) International Speech Contest.</p> <p>Next we have an announcement session. Is there any announcement?</p> <p>Announcement of Spring or Fall Conference by the conference chair.</p> <p>Any other announcements including a party after the contest.</p>		
01:41	Contest Chair	Now, I'd like to introduce the hosting club President, Toastmaster●● for the closing remarks.		
	President ●●	(Closing remarks) – 2minutes		
01:44	Contest Chair	<p>Thank you Toastmaster ●●.</p> <p>Finally, as the Master of Ceremony, I would express my cordial</p>		

2000 International Speech Contest

01:45		<p>appreciation to role takers, contestants, and all of you for supporting us to make this speech contest a success. Thank you very much.</p> <p>Now, the 2000. (Area00/Division 00) International Speech Contest is adjourned.</p>		
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(Final revision: January 2012)